CONSTITUTION,

BY-LAWS,

RULES OF ORDER, ETC,

—OF—

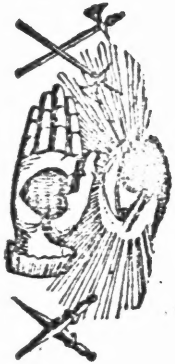
Centennial Lodge, No. 20

I. O. O. F.

UNDER THE JURISDICTION OF THE GRAND LODGE OF BRITISH COLUMBIA.

Instituted at Nanaimo, B. C., June 28th, 1892.

NANAIMO, B. C.
PRINTED AT THE FREE PRESS OFFICE
1893



CERTIFICAT

CERTIFICATE OF MEMBERSHIP.

Centennial Lodge. No. 20, I. O. O. F.

. . . . NANAIMO, B. C. . . . .

THIS IS TO CERTIFY THAT BRO. .....

was duly admitted a member of this Lodge by ..... *on the* ..... *day*

of ..... *in the year of our Lord One Thousand Eight Hundred and Ninety* ...

..... *N. G.*

..... *R. Sec.*

CONSTITUTION

— OF —

Centennial Lodge, No. 20, I. O. O. F.

PREAMBLE.

For the purpose of effecting uniformity in the administration of the privileges, honors and benefits of Oddfellowship within this jurisdiction, the GRAND LODGE OF THE INDEPENDENT ORDER OF ODD FELLOWS of the Province of British Columbia ordains the following Constitution of Subordinate Lodges under its jurisdiction.

ARTICLE I.

NAME, ETC.

Sec. 1. This Lodge shall consist of at least five members of the Third Degree, including one qualified to preside at its meetings, to be hailed and entitled CENTENNIAL LODGE No. 20, Independent Order of Odd Fellows, holding a legal and unreclaimed charter, granted or sanctioned by the Grand Lodge of the Independent Order of Odd Fellows of the Province of British Columbia. It cannot voluntarily surrender its charter, or dissolve, so long as five brothers in good standing object thereto.

Sec. 2, Two or more Lodges in this jurisdiction may consolidate whenever such Lodges so decide and agree at a regular meeting of each such Lodge, two week's notice being given

of such resolution in each Lodge prior to its adoption, and providing that five or more members in good standing of either Lodge do not object to such consolidation.

ARTICLE II.

OF MEMBERSHIP.

Sec. 1. All candidates for initiation must be free white males, of the age of twenty-one years and upwards, of sound health, of good moral character and industrious habits, having some known reputable means of support, and believe in the existence of a Supreme Being, the Creator and Preserver of the Universe, and be proposed in the lodge nearest his residence, except that lodge grant permission for his joining another lodge; Provided, that application for membership may be made to any lodge nearest the residence of the applicant, in the same district. A person may be admitted to any lodge in the city or village in which he resides; but all candidates for initiation must reside in this jurisdiction, except such candidates as may apply from any other Province, State or Territories, where there is no Grand Lodge or District Deputy Grand Sire located.

Sec. 2. All candidates for membership by deposit of card or certificate of dismissal, or as Ancient Odd Fellows, whose cards or certificates of dismissal have been granted more than twelve months, shall deposit their cards or certificates with their proposition, or furnish satisfactory evidence that such card or certificate has been lost.

Sec. 3. No suspended or expelled member of the Order can be admitted to membership in this lodge, except on a dismissal certificate, or on being reinstated, and receiving a withdrawal card from the lodge which suspended or expelled him, or from the Grand Secretary, as prescribed by law, and this lodge shall not admit to membership any member of an expelled or extinct lodge without permission of the Grand Lodge of British Columbia.

Sec. 4. A non-affiliated Odd Fellow who has been regularly initiated in the Order, and has retained membership therein for at least ten consecutive years, and who at the time

of making application for reinstatement to membership shall be over 50 years of age, may be admitted to membership in this lodge as a non-beneficial member, upon such terms as the by-laws may prescribe, by presenting a petition as required under Section 1, Article III, for proposals for membership by initiation, which shall be disposed of according to said section.

Sec. 5. When an application for membership is received from a person residing nearer to another lodge than to the one to which the application is made, the lodge receiving such application shall communicate the fact to the lodge nearest the residence of such applicant, and shall enquire whether such person is a fit and proper person to be admitted into our Order, and if in the same district, shall also ask the consent of such lodge to receive and act upon such application; and it shall take no further action upon such application until an answer is received to such communication. The lodge receiving such communication shall appoint a committee of three to investigate the character, standing and health of the petitioner, in the same manner as if the application were made directly to such lodge. Such committee shall report at the next regular meeting of the lodge, and a certified copy of the report, together with a certified copy of the minutes showing the action of the lodge upon the request for consent to receive and act upon the application (if such consent was necessary) shall be forthwith forwarded to the lodge in which such application is filed, and said last named lodge may then proceed upon such application as in other cases, except that, if it be a case where the consent of the other lodge is necessary and that consent be refused, the petitioner's money (if any has been paid) shall be returned, and no further action shall be had in the premises.

ARTICLE III.

OF PROPOSITIONS FOR MEMBERSHIP.

Sec. 1. The name of a person offered for membership, with his age, residence and occupation, must be proposed by a member in writing, signed by the applicant with the names of two persons as references attached, and entered upon the record; and forthwith be referred to a committee of three members for investigation, who shall report at the next suc-

ceeding regular meeting, (unless extraordinary circumstances prevent), when the candidate may be balloted for with ball ballots, and, if no more than two black balls appear, the candidate shall be declared elected; but if three or more appear, he shall be deemed rejected.

Sec. 2. No reconsideration of an unfavorable ballot can be had unless all the brothers who may cast black balls against an applicant for membership voluntarily make a motion for a reconsideration of the ballot at the same meeting, and never more than one motion for the reconsideration in the same case shall be allowed; and in such case the vote on the reconsideration shall be taken by ball ballots, and if the balls cast be in favor of it, the reconsideration shall be had; whereupon the application shall be over until the succeeding meeting, when another ballot shall be had with ball ballots, and if the same be unanimously in favor of the applicant, he shall thereby be elected; but if one or more black balls appear in either ballot, the applicant shall be rejected. A favorable balloting can be reconsidered at any meeting prior to the admission of the candidate, provided a majority of the members present agree thereto.

Sec. 3. When a candidate for initiation has been rejected, notice thereof shall be sent without delay to the Grand Secretary, and to all the lodges in the jurisdiction, and he cannot be proposed again in any lodge for the space of one year after such rejection. All other applications for membership may be renewed at any time.

Sec. 4. No proposition can be withdrawn after being referred to a committee, unless by consent of two-thirds of the members present at a regular meeting, and before the report of the committee has been read to the lodge.

Sec. 5. If any person shall gain admittance to any lodge upon a petition containing any false representations, he shall be expelled.

ARTICLE IV.

OF FEES, DUES AND BENEFITS.

Sec. 1. The fees of this lodge shall not be less than ten dollars for initiation; five dollars for admission by card; ten

dollars for a Ancient Odd Fellow; three dollars each for first and second degree, and four dollars for the third degree to the Lodge Fund, and such amount of dues to the Lodge Fund as shall be determined by the By-Laws, which shall in no case be less than $12 per year, in addition to which the lodge may, by its By-Laws, provide for a Widows', Orphans' and Education Fund, and Nurse and Funeral Tax, and for extraordinary assessments for lodge purposes. Lodges may make provision in their By-Laws to set aside 5 per cent of their receipts from dues to form a Contingent Fund, to be used for the legitimate objects of the Order.

Sec. 2. Every member qualified, as required by the By-Laws of this lodge shall in case of being disabled by sickness or bodily accident from following any occupation, or otherwise earning a livelihood, be entitled to and may receive such weekly benefits as may be fived by By-Law, from the funds of the lodge; Provided always, that such benefits shall not exceed the rate of ten dollars per week for each dollar of monthly contribution, and provided always, that no lodge shall continue to pay the above rate of benefits for a longer period than six months' continuous sickness, after which time it shall not exceed the sum of seven dollars and fifty cents for each dollar of monthly contribution, and further that after the expiration of twelve months continuous sickness no lodge shall pay greater benefits than at the rate of five dollars per week for each dollar of monthly contribution. For members not having the Scarlet Degree the benefits shall not exceed the rate of six dollars per week for the first six months, four dollars and fifty cents per week for the next six months and after which three dollars per week during term of sickness, for each dollar of monthly contribution.

In all cases where a sick member has received benefits and by reason of the recovery of his health ceased to be entitled to benefits, if he fall sick again within six months from the date of his ceasing to receive benefits, such sickness shall be considered as a continuation of his previous sickness and he shall be placed in the same position as when he ceased to receive benefits, but if six months shall have elapsed from the date of his restoration and he fall sick he shall be entitled to receive full benefits.

Sec. 3. All fines and assessments of any nature shall, at the end of each term, (June 30th and December 31st respectively), be charged as dues against a Brother.

Sec. 4. When any member's account shows an indebtedness of three months' dues, the brother shall not be entitled to benefits, and the Secretary shall notify the brother of the fact without delay.

Sec. 5. In case of the death of a member, qualified as required by the by-laws of his lodge, there shall be allowed from the lodge not less than thirty dollars to defray the expenses of the burial, to be paid by the N. G. on account of the funeral. In the absence of competent relations, the N. G. shall take charge of the funeral, and render an account of the disbursements.

Sec. 6. The funeral evpenses and sick benefits shall be regulated by the by-laws of the lodge, and all orders drawn for the above shall be by vote of the lodge.

ARTICLE V.

OF DEGREES.

Sec. 1. A member who has been in membership four weeks, may make application for election to any or all of the three subordinate Degrees, which application shall be accompanied with the amount repuired therefor, and be presented to the lodge when open in that order of business, when the lodge shall ballot upon the application, and if not more than two black balls be cast, he shall be declared elected, if he be rejected no application shall be again received from him within three months thereafter. The lodge may ballot for the three Degrees at one time when under that Order of Business, or under the Order of New Business, but shall not confer more than one Degree on a member at the same meeting, except in case of emergency, for which a dispensation must be obtained from the D. D. G. M. of the District.

Each lodge shall confer the Degrees on its members, except in case of absence from the city, in which case the brother shall be furnished with a certificate under seal, signed by the N. G., and attested by the Secretary, authorizing another lodge to confer the same, providing the same is done without charge.

SEC. 2. All business other than conferring the Degrees shall be conducted in the Third Degree. Lodges may, by by-law, confer all the degrees without charge upon any brother of the Initiatory Degree, with a view of enabling him to assist in the working of the lodge, but he shall not participate in any of the benefits of the Order beyond what he may be entitled to receive under the Initiatory Degree.

ARTICLE VI.

OF OFFICERS.

SECTION 1. The elective officers of this lodge shall consist of a N.G., V.G., Secretary and Treasurer, who shall serve a regular term each, and the lodge may elect a Permaneut Secretary for the same time, or for one year, to take charge of the accounts between the lodge and its members.

SEC. 2. The appointed officers shall consist of a W. Conductor, O. G., I. G., R. S. to N. G., L. S. to N. G., R. S. to V. G., L. S. to V. G., and R. and L. S. S., who shall each serve a regular term; and the lodge may also appoint a Chaplain for a regular term.

SEC. 3. No member shall be installed as N. G. unless he has served a term as V. G., or the last of a term to fill a vacancy which must be a majority of nights of the term, nor as V. G., unless as an inferior he has served a term in office, other than Trustee or Chaplain. Service in office, whether elected or appointed, is qualifying in any other lodge as well as in this lodge, providing a brother has a certificate to that effect under seal of a lodge in good standing: Provided, that any Third Degree member who has paid for his degrees may be elected, if all qualified brothers refuse to serve, and a dispensation being granted by the Grand Master, Deputy Grand Master or Deputy of the District previous to election.

SEC. 4. All elective officers, Warden, Outside Guardian and Inside Guardian, shall be clear of all pecuniary charges on the books, and have attained the Third Degree previous to installation, and all elective officers shall be eligible for re-election.

SEC. 5. Nominations for elective officers shall be made only on the two meetings immediately preceding that of the

regular election, except when the nominees for an office all decline.

SEC. 6. Officers shall be elected at the last regular meeting in May and November of each year, and be installed at the first regular meeting in the new term: Provided, the installing officer be present; if absent, the lodge may, by vote, defer it for one week, or call a special meeting for the purpose, at the request of the District Deputy Grand Master. No member shall be elected to fill more than one elective office at the same time, except the Recording Secretary, who may also act as Permanent Secretary.

SEC. 7. Any officer absenting himself from the lodge for three successive meetings, except in case of sickness, or any officer, for misconduct or neglect as such, may be removed by a vote of two-thirds of the members voting at the next meeting, after a resolution thereof has been offered in the lodge.

SEC. 8. Vacancies in any elective office may be filled by the lodge, by nomination and election, at the next regular meeting after nomination; and until so filled the N.G. shall appoint a member to the office *pro tem.*

SEC. 9. The duties of the various officers shall be as laid down in the charges of office and as specified by this Constitution and the By-laws of the lodge.

SEC. 10. The N.G., or officer acting as such, shall appoint the majority, and the V. G., or officer acting as such, the minority of all committees on candidates.

SEC. 11. The lodge, at the second regular meeting in January, in each year, shall elect one representative to the Grand Lodge for its members of fifty or under; also one representative for every fifty members over and above first said number of fifty members in good standing, as shown by its report on the 31st day of December of the previous year. Each lodge shall at the same time elect one alternate for each representative elected, and in case a representative shall be unable to attend the session of the Grand Lodge, then the alternate receiving the highest number of votes may attend in his place, and have all the powers and privileges of a representative.

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ARTICLE VII.

OF PENALTIES AND TRIALS.

SECTION 1—Clause 1. Any member neglecting or refusing to make payment of his dues or demands against him to the lodge, according to its by-laws, for the space of eleven months, shall be notified by the lodge in writing of the state of his account; and if after one month his account still remains unsettled, he shall be suspended from membership: Provided, that no person shall be so suspended until after the fact of his dues being in arrears and unpaid for twelve months shall have been announced in open lodge at two regular meetings; and provided further, that no person shall cease to be a member, under this section, while charges are pending against him: Provided, that in case of absence of a brother at a distance of fifty miles from his lodge, two months additional time shall be allowed him to pay his indebtedness.

CLAUSE 2. Any member suspended from membership for non-payment of dues, may be reinstated in the lodge from which he was suspended within one year thereafter, by paying the amount of one year's dues, and by receiving a vote of two-thirds of the members present—a motion to that effect having been laid over one week; but after one year he may be reinstated upon the payment of the fee charged for an initiate of the same age, as provided by the By-laws, or such lesser sums as may be fixed by the By-laws of the lodge to which such application is made: Provided, such sum be not less than the amount of one year's dues of the said lodge; and he shall petition the lodge in writing to be reinstated, which shall be disposed of, in all respects, as provided for in Article III, Section 1, for petitions for membership by initiation. A member who has been suspended from membership for non-payment of dues, and has been reinstated, shall not be entitled to benefits for six months from the date of reinstatement.

CLAUSE 3. A member suspended from membership for non-payment of dues, and who makes application for reinstatement and for a Withdrawal Card for the purpose of uniting with another lodge in this jurisdiction, may be reinstated and granted a final card at any time within five

years from the date of suspension, upon the payment of one year's dues and the usual price of a card.

CLAUSE 4. A member after being suspended in this jurisdiction for non-payment of dues for the space of five years, wishing to join a lodge in this jurisdiction, shall be entitled to receive, and the lodge shall grant him, upon proper application, a dismissal certificate, upon the receipt of one dollar.

CLAUSE 5. A member suspended from membership in this jurisdiction for non-payment of dues, wishing to regain membership in another jurisdiction, shall, upon proper application, be entitled to receive from the lodge from which he was so suspended a dismissal certificate, upon the payment to said lodge of one dollar.

CLAUSE 6. In all cases where a member has been suspended for non-payment of dues, and his lodge has refused to reinstate him, he shall, upon a proper application, be entitled to receive, and the lodge shall grant a dismissal certificate, upon the receipt therefor of one dollar.

CLAUSE 7. Dismissal certificates may be received from the holders thereof on application for membership in subordinate lodges, in the same manner and with the same effect as Withdrawal Cards; and applications made on such certificates shall be received and acted on in like manner as upon Withdrawal Cards; but the holders of such certificates shall in no case be allowed to visit thereon.

CLAUSE 8. The certificates named in this section shall be only those provided by the Grand Secretary of the Sovereign Grand Lodge.

SEC. 2. Any member who shall violate any of the principles of the Order, or offend against the Constitution, By-laws, or Rules of Order of this lodge, shall be fined, reprimanded, suspended, or expelled, as the By-laws may direct or the lodge determine. But he shall be entitled to a fair trial in accordance with the following Code of Procedure.

SEC. 3. No officer shall preside when his trial is taking place in the lodge.

SEC. 4. All suspensions ~~(as a means of punishment)~~ must be for a definite period, not exceeding one year. At the end

of the term of punishment the brother shall return to his rank in the lodge without further action. A brother who has been legally expelled, shall not be again admitted to membership without the consent of the Grand Master.

SEC. 5. All trials arising under the provisions of this Article shall be conducted substantially according to the following

CODE OF PROCEDURE.

SECTION 1.

Rule 1.—All charges against members of the Order in this jurisdiction made pursuant to the provisions of Article VII of this Constitution shall be drawn in the manner prescribed in Form 1, Section V, of this Code, and be signed by a member in good standing. The general charge shall be an averment of "Conduct unbecoming an Odd-Fellow," followed by a specification or specifications stating the time, place and circumstances of the offence; and each offence shall be the subject of a separate specification.

Rule 2.—The charges and specifications shall be presented and read to the lodge at a regular session, when open in the order of "New Business," and shall be entered in full on the records.

Rule 3.—The lodge shall, immediately after the reading of the charge, if the accused brother be present, proceed to the choice, by ballot, of a Committee of Trial, consisting of five, who must, if possible, have the same or a higher degree than that attained by the accused. Any member nominated as one of the Committee of Trial may be challenged for cause by the accuser, accused, or any member of the lodge, in which case the lodge shall proceed to the election of the members against whom no challenge has been made. The grounds of challenge or challenges shall then be stated, when the vote shall be taken, and if two-thirds of those voting shall vote in favor of the challenged brother, he shall be declared elected. Should such brother fail to be elected, new nominations must be made and proceedings had until the committee is filled. Should the accused brother be absent the choice of the committee shall be postponed for two weeks,

and the Secretary of the lodge shall notify the absent brother of the fact that charges have been preferred against him, and of the time when the committee is to be appointed; and should the brother fail to appear at the time aforesaid, he shall be deemed to have waived his right of challenge, and the lodge shall proceed to the choice of the committee as herein provided.

Rule 4.—The Secretary shall make a copy of the charge and specifications, affix thereto the seal of the lodge, and certify it substantially according to Form 2, Section V, of the Code, and serve, or cause the same to be served on the accused. He shall also certify, under seal, the original charge and specifications, and deliver the same to the first named member of the committee, according to Form 3, Section V of the Code, and shall notify each member thereof of his appointment, according to Form 4, Section V.

Rule 5.—The first named member of said committee shall, within one week after receiving notice of his appointment, call a meeting of the committee for organization, when a chairman and secretary shall be elected, and a suitable time and place be appointed for an adjourned meeting, which shall not be held in less than two weeks, at which the accuser and accused shall be notified to appear and proceed with the trial. The notice shall be in accordance with Form 5, Section V of this Code, and must be served upon the parties personally, if they can be found, otherwise by leaving the same at their last known place of residence, if in the town or city where the lodge is located, at least one week prior to the time of the trial. If the accused resides out of the town, the notice shall be directed to his last known place of residence and left at the post office, and if the brother so notified shall not appear at the time specified, or offer satisfactory reasons therefor, the committee shall proceed as if he were present, or they may report by resolution to expel the member so refusing to appear, for contempt of the lodge.

Rule 6.—At the time specified for the trial, the accuser and the accused being present and answering, the charge and specifications shall be read, and the accused be required to make answer to each specification contained in the charge. Should the accused object to a specification on the ground of indefiniteness, the accuser shall have leave to amend,

provided such amendment be made immediately. The accused may then plead to each specification either of the following answers:

1. That the alleged offence is not within the legal jurisdiction of the lodge:
2. That the complaint contained in the specification is frivolous:
3. Admit the facts stated and justify the alleged offence:
4. Guilty:
5. Not guilty.

Rule 7.—The report of the committee shall state the findings on each specification and on the charge, according to Form 6, Section V, of the Code, and shall be accompanied by an accurate record of their proceedings, rulings and decisions, together with the evidence taken during the trial, and a resolution or resolutions for adoption by the lodge, which shall be submitted to the lodge within one month after the case has been submitted to them. Should there be a minority report, it shall be drawn and presented in a similar manner.

Rule 8.—The report of the committee shall be received and entered in full in the records, without discussion, and laid over for action at the second regular session thereafter. The Secretary shall immediately transmit to the accuser and accused a copy of the report or reports, and also notify them of the time when the same will be acted upon, in the manner prescribed in Rule 5. At the time fixed upon to consider the report, the lodge may proceed to consider and determine the matter, whether the accused brother be present or not, and in all cases involving the suspension or expulsion of a member, it shall require a vote of two-thirds of the members present to adopt the resolution, and the lodge shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion. Either party may object to any of the rulings and decisions of the committee, when the lodge shall take up the report for consideration.

Rule 9.—At the regular meeting of the lodge two weeks after the report of the committee, the case shall be taken up; the findings, rulings and resolutions of the committee read

and considered, and all testimony, if any, bearing thereon; and the lodge shall, by vote, adopt or reject the resolutions which may be submitted by the committee, subject to the provisions of Rule 8.

Rule 10.—When the lodge shall have taken final action as aforesaid, the Secretary shall at once give notice thereof, under seal, to the party against whom the decision is rendered, by delivering the same to him personally, or by leaving it at his last known place of residence, or forwarding to him by mail, from which decision he may appeal to the Grand Lodge of British Columbia within two weeks after the service of such notice, by filing with the Secretary a written notice of such appeal and the grounds thereof, according to Form 7, Section V, of the Code, and also by serving a notice of appeal upon the Grand Secretary, according to Form 8, Section V.

Section II.—Rules Governing Committees.

Rule 1.—Three members of a Committee of Trial shall constitute a quorum, and be competent to proceed with the preliminary trial. All questions requiring a decision of the committee shall be determined by a majority of those present.

Rule 2.—When the accuser or accused shall notify the chairman of the Committee of Trial in writing that he requires the presence of a member of the Order as a witness, the chairman shall endorse such notice, stating the time and place of meeting, and transmit it to the Noble Grand of the lodge of which such witness is a member, who shall immediately cause the member (or members) named to be summoned to attend as a witness, according to Form 9, Section V, of the Code.

Rule 3.—The committee shall keep correct minutes of the proceedings, which must show:

1. The date and place of each meeting, and the parties present:
2. The charges and specifications and answers or pleas of the accused:
3. All points raised and the decisions thereon:
4. The exceptions taken by either party:

5. Parol evidence in full, subscribed by the witness :

6. Documentary evidence distinctly marked :

7. Decisions of the committee upon each specification and charge.

Rule 4.—The report must be signed by at least three members of the committee.

Section III.—Evidence and Witnesses.

Rule 1.—The evidence competent to be admitted before the Committee of Trial shall be ; 1, Testimony of witnesses, who shall appear before the committee ; 2, Depositions ; 3, Records of lodge ; 4, Documentary evidence, etc. The committee shall determine the admissability of the evidence offered, subject to exceptions by either party ; the exceptions so taken shall be entered by the committee upon its minutes.

Rule 2.—After the direct and cross-examination of a witness has been concluded, the witness shall not be further examined or recalled, except to explain evidence given on his original examination, or by consent of the opposing party.

Rule 3.—Extracts from the records of a lodge shall be authenticated by the Secretary, under seal. No lodge shall be allowed to challenge its records, or extracts taken therefrom, when duly authenticated.

Rule 4.—Members of the Order shall qualify under their obligations as Odd-Fellows, according to Form 12, Section V, of the Code ; witnesses, not members, shall be qualified by some civil officer authorized to administer oaths.

Rule 5.—Depositions of absent witnesses shall be procured in the manner prescribed by the Sovereign Grand Lodge of the I.O.O.F., Journal of 1857, pp. 2738, 2774 ; Journal of 1858, pp. 2909, 2926.

Rule 6.—The attendance of a person as a witness who is not a member of the Order, must be procured by the party desiring him.

Rule 7.—After the evidence for the accused shall have been put in, the prosecution may introduce testimony in rebuttal of the witnesses for the defence, but for no other purpose.

SECTION IV.—APPEALS.

Rule 1.—All appeals by Subordinate Lodges, or their members, shall be presented within twenty days from the action of the lodge appealed from, with all papers properly certified, to the Grand Secretary of the Grand Lodge of British Columbia; and no appeal will be considered unless such course is taken.

Rule 2.—The lodge shall, within twenty days after the reception of a notice of appeal to the Grand Lodge, through its Secretary, deliver to the Grand Secretary, under seal, a certified copy of the charge, minutes of the Committee of Trial, and also of the records of the lodge relating to the subject matter of the appeal; and the original testimony taken at the trial, according to Form 10, Section V, of the Code.

Rule 3.—Should the lodge fail to make the above return, the Grand Secretary shall notify the lodge of such failure, and direct the return to be made within ten days from the receipt of the notice, according to Form 11, Section V, of the Code, and if default be made, he shall report the lodge to the Grand Master as insubordinate.

Rule 4.—The Grand Secretary shall at the time required by law present the appeal, together with all the papers in the case received by him, to the Chairman of the Committee on Appeals of the Grand Lodge.

Rule 5.—When an appeal shall finally be decided by the Grand Lodge, the Grand Secretary shall, within one month after such decision, notify the Lodge and the appellant thereof. The record in appeals from a Subordinate Lodge need not be printed.

SECTION V.

FORM 1.—CHARGE AND SPECIFICATIONS.

To.....189..

The undersigned, a member of.....Lodge, No.....I.O.O.F. Lodge, No.....I. O. O. F., does hereby charge Brother

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.....of said Lodge, with Conduct Unbecoming an Odd-Fellow, and the grounds of this charge are more particularly set forth in the following specifications, to wit:

Specification First—The above named..... in violation of the laws of the Order, did on or about the ..... day of.....18.. (here state the offence and other circumstances, and continue with specification second, etc., as provided in Rule 1, Section 1).

Fraternally submitted,
(Signed).....

FORM 2.—NOTICE TO THE ACCUSED.

.....Lodge, No...., I.O.O.F.
Brother..... .....18....

Enclosed in this notice I transmit a copy of charge and specifications preferred against you by..... of.....Lodge, No ..... The same were referred to a Committee of Trial, consisting of (give names). The officers of said committee will notify you of the time and place to appear for answer. Fraternally.

[SEAL]

.....Secretary.

FORM 3.—NOTICE TO TEMPORARY CHAIRMAN OF COMMITTEE TO TRY CHARGES.

.....Lodge, No...., I.O.O.F.
Brother..... .....18....

The members named below were this evening appointed a Committee of Trial on the charge and specifications preferred by.....against..... As the temporary chairman of such committee, you will, within one week after receiving this notice, call a meeting of said committee for organization. The committee consists of Brothers (give names). Fraternally,

[SEAL]

.....Secretary.

FORM 4.—NOTICE TO MEMBERS OF COMMITTEES.

.....Lodge, No....., I.O.O.F.

Brother.....18....

You were this evening appointed as one of the Committee of Trial on the charge and specifications preferred by..... .....against..... Brother....., the temporary chairman of the committee, will notify you of the time and place of the meeting of the committee for organization.

Fraternally,

[SEAL]

.....Secretary.

FORM 5.—NOTICE TO ACCUSER AND ACCUSED TO ATTEND MEETING OF COMMITTEE.

Brother.....18....

The Committee of Trial on the charge and specifications preferred by.....against..... will meet (give time and place), to hear and decide the case. You are hereby notified to be present and (sustain or defend) the same.

Fraternally,

.....Chairman.

.....Secretary.

FORM 6.—REPORT OF COMMITTEE OF TRIAL.

To.....18....

.....Lodge, No....., I.O.O.F.

The undersigned, a (majority or minority) of the committee to investigate the charge and specifications preferred by ..... against ..... respectfully report: That after hearing the parties, they find (state finding on each specification and the charge, as required by Rule 7, Section 1). The minutes of the doings of the committee, a copy of the evidence taken and papers pertaining to the trial, are herewith placed in the custody of the Secretary of the lodge.

Fraternally submitted,

(Signed by Committee.)

FORM 7.—NOTICE OF APPEAL TO THE GRAND LODGE OF BRITISH COLUMBIA.

To.....Lodge, No....., I.O.O.F.

The undersigned hereby gives notice that he appeals to the Grand Lodge of British Columbia, I.O.O.F., from the action of the Lodge in the matter or the charge and specifications preferred by.....against..... This appeal is taken on the ground of (here state the grounds of appeal).

Fraternally,

(Signed).....

FORM 8.—APPEAL TO THE GRAND LODGE OF BRITISH COLUMBIA.

To the Grand Lodge of British Columbia of the I.O.O.F.:

The undersigned, a member of.....Lodge, No....., respectfully appeals to your Grand Body from the action of said Lodge (state the action from which the appeal is taken and the grounds upon which it rests). Your appellant asks that you will reverse said action, or grant such other relief as you may deem the merits of the case demand.

Fraternally,

(Signature and residence).....

FORM 9.—NOTICE TO ATTEND AS A WITNESS.

.....Lodge, No....., I.O.O.F.

Brother.....18....

You are hereby notified to attend as witness before the Committee of Trial on the charge and specifications preferred by.....against..... (State the time and place.)

By order of the Noble Grand. Fraternally,

[SEAL].

.....Secretary.

FORM 10.—CERTIFICATE ACCOMPANYING RETURN OF LODGE UNDER RULE 1, SECTION IV.

.....Lodge, No....., I.O.O.F.

.....18....

To the Grand Lodge of British Columbia of the I.O.O.F.

Enclosed you will receive the return of this Lodge in the matter of the appeal of..... to your Grand Body, required by Rule 1, Section IV. I hereby certify that the same embraces correct copies of all the minutes and papers relating to the case, in my possession, or in possession of the Lodge, and also the original testimony taken at the trial. Fraternally,

[SEAL]

.....Secretary.

FORM 11.—NOTICE OF GRAND SECRETARY TO LODGE, UNDER RULE 3, SECTION IV.

Grand Lodge of British Columbia of the I.O.O.F.
Office of the Grand Secretary,

.....18....

To.....Lodge, No....., I.O.O.F.

On the.....day of.....I received from.....an appeal from the action of your Lodge in matter of (state cause of appeal.) The papers relating to the appeal not having been transmitted to me within the time specified by law, you are hereby notified to forward the same to me within ten days from the receipt of this notice. Should I not receive them, it will be my unpleasant duty to proceed under Rule 3, Section IV, of the Code. Fraternally,

.....Grand Secretary.

FORM 12.—OBLIGATION TO WITNESS TO BE ADMINISTERED BY THE CHAIRMAN OF THE COMMITTEE.

You do sincerely declare upon your honor as an Odd Fellow, that the evidence you shall give in the matter of charge preferred by.....against.....now pending, shall be the truth, the whole truth, and nothing but the truth. Thus you do affirm.

SEC. 6. Notice of the expulsion or suspension of a member, with the cause thereof, shall be given by the Secretary forthwith, to all the Lodges in this jurisdiction.

SEC 7. This lodge shall have a book, in which shall be entered the names of all persons rejected, suspended, or ex-

pelled by this or any other lodge, of which they may have received due notice, with the date and cause of such suspension or expulsion.

ARTICLE VIII.

FUNDS AND PROPERTY.

SECTION 1. The funds and property of this Lodge shall be held exclusively as a Trust Fund to be devoted to no other purpose than the charitable uses of the I.O.O.F., and expenditures legitimately made for lodge purposes, and of the advancement of the interests of the Lodge or the Order. The funds may be invested from time to time, as the lodge shall direct, but no part thereof, or of the lodge property, or of the proceeds of any sales of such property, shall ever be divided among the members. and in case of a surrender or forfeiture of the Lodge Charter, all the funds and property of the lodge of whatsoever kind shall be immediately surrendered and delivered up to the Grand Lodge of this jurisdiction, or to its officers or agents properly authorized to receive them.

ARTICLE IX.

OFFENCES.

SECTION 1. No member of this lodge shall be concerned in organizing or visiting any illegal, spurious, expelled, extinct or suspended Lodge of Odd Fellows; nor paint on his sign any emblem of the Order, or otherwise exhibit any upon the same, or have any printed or engraved upon his business card, nor expose any in a public place as a sign; or receive or put any motion from the Chair of the N.G., unless he be a present or past N.G or V. G.

SEC. 2. This Lodge shall not have a public procession, unless to attend the funeral of a member, or have any public celebration of any kind, or get up any ball or public amusement in the name of the Order, or reinstate an expelled member of this lodge, without permission of the Grand Master.

ARTICLE X.

TERMS AND RETURNS.

SECTION 1. All terms shall commence on the first day of January and July, in each year, and end on the day the succeeding one commences.

SEC. 2. The officers for the term about expiring, shall prepare and deliver to the officer who shall install their successors, the result of the elections, and a regular report of the work of the term, including the names of those initiated, admitted by card, and as an Ancient Odd Fellow; those suspended or expelled, and the cause thereof, and of those reinstated and deceased; the number of certificates for degrees granted; the whole number in membership, and the amount of receipts, accompanied by what ever amount may be due to the Grand Lodge.

SEC. 3. In addition to the above, the officers for the term expiring on the first meeting in January, shall annually make to the Grand Lodge full return of the members of the lodge (except such as are more than one year in arrears or have been expelled) ranked according to the degrees attained and a statement of the number of members relieved in the past year; the number of widowed families relieved; the number of members buried, the number of sisters buried, the amount of money applied to each of these purposes; the amount paid for the education of orphans; the amount paid for current expenses; the amount of money in the Treasury; amount of Widows' and Orphans' Fund, and amount of investment.

SEC. 4. Should this lodge fail to make any of its returns as required by the two preceding sections, for one year, it shall thereby forfeit its charter and become extinct; and it shall be the duty of the G.M., or D.D.G.M., to withhold the A.T.P.W. and semi-annual P.W., until such returns are made, and the amount due the Grand Lodge paid. And it shall be the duty of the last installed officers to transmit or surrender to the Grand Master or his Deputy, the charter, books, papers, furniture and funds of the lodge.

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ARTICLE XI.

OF CARDS.

SECTION 1. Withdrawal Cards may be granted to members who are clear of the books, according to law, by a majority vote, by ballot, of the members present when application is made. Should the lodge refuse to grant the card, the applicant, on tendering a written resignation of membership, and paying all dues, shall be entitled to receive from the Secretary a certificate under the seal of the lodge to that effect; and such certificate shall be sufficient evidence of good standing at the time of such resignation.

SEC. 2. Visiting cards may be granted upon application in open Lodge or they may be issued by the N.G., and Recording Secretary to members in good standing upon application in writing, but in either case the dues of the applicant must be paid up to the end of the time for which the card is granted, which time shall not exceed one year from the date of the card.

ARTICLE XII.

INTERPRETATION AND AMENDMENT.

SECTION 1. When any doubt arises as to the true meaning of any part of these Articles, it shall be determined by the Grand Lodge.

SEC. 2. These articles, or any part thereof, shall not be altered, amended, suspended or annulled, except on motion made in the Grand Lodge, at a regular session, and carried by a two-third vote.

ARTICLE XIII.

OF BY-LAWS.

SECTION 1. This lodge may make, alter or rescind such By-Laws, Rules and Resolutions, from time to time, as may be deemed expedient; Provided, that they do not in any wise contravene this Constitution, or the Constitution, By-laws, or Regulations of the Grand Lodge of the Province of British Columbia, or of the Sovereign Grand Lodge.

SEC. 2. The By-laws of this lodge are in force from the time of their approval by the Committee on Laws of Subordinates, subject to the approval of the Grand Lodge; and the manuscript copy of such By-laws, and amendments thereto, shall, before being printed, be transmitted to the Grand Secretary, to be transmitted to the Committee on Laws of Subordinates for their approval.

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PREFACE.

Odd Fellowship having increased so rapidly, and spread its organization within a few years far and wide over the civilized world, has naturally attracted the attention of nearly all classes of the community.

Seventy-five years have scarcely passed since the birth of American Odd Fellowship, and now over eight hundred thousand men are now among its votaries. It cannot be said that its rapid growth was the result of accident, or in consequence of its novelty ; for it was solely because of its adaption to the wants of mankind. Odd Fellowship teaches in the most beautiful and forcible manner, the all important lesson of Fraternity,—that all men are of one family and, therefore Brethren.

The great duties of our Order, by and through which we aim to improve and exalt the character of our members, are five in number: 1st.—To visit the sick. 2nd.—To relieve the distressed. 3rd.—To bury the dead. 4th.—To educate the orphan. 5th.—To aid the widow. And in obedience to these commands, over two millions of dollars have been expended during the past year for these noble purposes, yet, Odd Fellowship is not a mere beneficial society having for its single purpose the relief of its members in the struggles incidental to human society. It seeks to improve and elevate the character of man—to imbue him with proper conceptions of his capabilities for good, to enlighten his mind and to enlarge the sphere of his affections. It, therefore commends itself alike to the high, the low, the rich and the poor, as one of the noblest charities the world ever saw.

The principles of Odd Fellowship are those of humanity and religion; its objects is to promote the general good of mankind and spread abroad the light of morality and knowledge, it not only benefits the common cause of philantrophy but insures to its members, in the hour of adversity and tribulation, a source of safety and comfort that none can destroy.

The tie that binds us together are never sundered, our claims of brotherhood are only dissolved by death, no, not even death can rend them—they descend to the widow and orphan.

The language of our Order is more potent than any strain of eloquence that ever fell upon the ear. A stranger, penniless and friendless in a foreign land, breathes its tones, and his necessities are relieved. Sickness comes and lays its paralyzing hand upon him, and, though no friends or relations are near, a brother of the "Mystic Tie" administers to his wants and soothes his distresses. The sick among our own brethren are not left to the cold hand of public charity; they are visited, and their wants provided for, out of the fund they, themselves, have contributed to raise, and which in time of need, they can honorably claim without the humiliation of suing for public or individual relief, from which the free born mind would recoil with disdain, until overwhelmed in insufferable want and misery. We are obliged, if need be, to perform the last solemn office to the remains of a departed brother and see them consigned with respectful decency to the bosom of our mother earth. To the living, our fraternal solicitude is no less exercised. It is our enjoined duty to watch over the conduct of brethren, even in their common intercourse with men, as well as one with another; and to remonstrate with those who wander from the path of rectitude or trespass upon the rules of morality.

It has been said that ours is a secret Order, and that secrecy is disconsonant with innocence. True it is, that we are in part a secret society; but is secrecy a crime? The world itself, the universe, the God of eternal truth, are surrounded with an impenetrable veil that no mortal eye ever pierced; and shall it be denied that these do not exist because their secrets are not revealed at our bidding? Shall we pronounce them evil because their operations are hidden from view and above our comprehension?

So far from secrecy being an objection to our Order, we claim it as recommendatious. It is the mystic tie that binds us together in indissoluble brotherhood, prompting us to deeds of brotherly love and benevolence; it comes and entwines itself around our fraternity like the refreshing yet invisible breeze, that at summer noontide, fans our burning forehead, invigorating the system with its coolness and gladdening our hearts with its freshness and purity. In this respect, we have the sanction of ages. We challenge any one to point out a single nation or people whose career is sketched on the pages of history, among whom there did not exist secret institutions. To go further, there is not an enlightened Government, now existing on the face of the globe, that does not permit its legislative council to resolve themselves into secret conclaves. Even in our own country, under our own constitution, the legislative bodies can close their doors and sit for days, concocting measures of vital importance to the entire population, and, should any member of that body dare to reveal its operations, he would subject himself to the severest censure, if not to expulsion.

To be initiated as a member of our Order is not, as many suppose, to take a leap in the dark. The fundamental principles of the Order are before the world; its deeds are not concealed from public scrutiny; while the constitution and laws of our Society are within reach of all who wish to examine them. But then, our mysteries within the inner veil of our altars, that none except members of the fraternity are permitted to behold; solemn and sublime truths are there inculcated that have never reached the ear of any save those who have proven themselves worthy of the sacred trust. They have remained there for ages–hallowed archieves in the sanctuary of our temple–and have never crossed its portal; and there we hope and pray, they will ever remain unsullied, unviolated and untarnished.

Our Order is the handmaid of virtue and religion, and it must flourish. It calls into life and action the best and holiest feeling of our nature, and success must crown our efforts. Our course is onward, and we may look forward with confidence to a day, not far distant, when our society shall find an abiding place in every village and hamlet in our land, and the smoke of our altars shall go up from a thousand hills,

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BY-LAWS

OF

CENTENNIAL LODGE, No. 20, I. O. O. F.

ARTICLE I.

MEETINGS.

SECTION 1. The regular meeting of this Lodge for the transaction of general business shall be on Monday evening of each week. Special meetings may be called by the N. G. either at his discretion or at the written request of five Scarlet members, in good standing, or by a vote of the Lodge; and in either case the members must be notified by the Secretary, or by publication in one or more newspapers. No business shall be transacted at special meetings other than that for which such meeting may be called.

SEC. 2. The hours of meeting shall be seven and a half o'clock from the first of October to the first of April; and eight o'clock from the first of April to the first of October.

SEC. 3. At all meetings, five Scarlet members shall constitute a quorum for the transaction of business.

ARTICLE II.

DUTIES OF THE J.P.G.

It shall be the duty of the Junior Past Grand to attend regularly the meetings of the Lodge to act as sitting P.G. for the term of six months; to deliver the charge of that Office at initiations, or to see that the same be done by a P.G.; to register in a book, to be kept for that purpose, the name and residence of every widow, and the name, age and residence of every orphan child receiving benefits from the funds of the Lodge; to watch over their welfare and interest; to visit them if residing in this place or within three miles thereof, at least once a month and oftener if necessary; to report their condition to the Lodge whenever occasion may require; and to perform all other duties pertaining to his office.

ARTICLE III.

DUTIES OF THE NOBLE GRAND.

The N.G. shall preside at all meetings; shall preserve order and decorum, and may enforce the same by a fine of not less than three, nor more than ten dollars; but his decisions on all questions shall be subject to appeal. He shall strictly inforce the provisions of the Constitution and By-laws, and see that all officers of the lodge and members of committees perform their respective duties as enjoined by the usages of the Order, and by the Constitution and By-laws; and inforce all fines and penalties imposed by the Constitution and By-laws, or by a vote of the Lodge; appoint the majority of all committees (if not otherwise directed.) On the night of his installation, he shall appoint, subject to the approval of the lodge, the following committees, viz: Finance, Relief and Room Committees. He shall give the casting vote on all questions before the lodge, except in the election of officers, when he shall be entitled to vote; inspect and announce the result of all ballotings, or other voting; have charge of the charter which he must always have in the lodge; sign all drafts upon the Treasurer for such sums as may have been ordered by the lodge, and perform all other duties appertaining to his office. He shall not make nor second any motion or resolution, nor take part in any debate while

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in the chair. Previous to closing the lodge, he shall ascertain, from the Per. Secretary, the amount of the receipts of the evening, and of the Treasurer, if he has received the same.

ARTICLE IV.

DUTIES OF VICE-GRAND.

It shall be the duty of the V.G. to assist the N.G. and in his absence to take his chair, except during a visitation of Grand Officers or other important occasion, when he may cause the same to be done by a P.G.; to appoint his own supporters, and the majority of all committees on character; to assist in examinations of ballot at elections for membership; to act as a member of the Visiting Committee and, whenever the N.G. is absent, to act as chairman thereof; to take special charge of the door under the N.G., and to perform such other duties as are prescribed by the charges of his office and the usages of the Order.

ARTICLE V.

DUTIES OF THE RECORDING SECRETARY.

The Recording Secretary shall keep correct minutes of all proceedings; fill up all certificates granted by the lodge; write and issue all communications, summonses, and notices required; notify all candidates of their election; and attest all drafts of moneys ordered to be paid at a regular meeting. He shall endorse upon all petitions for membership the name of the applicant and committee of investigation to whom referred, and forthwith hand the same to the chairman of said committee. He alone shall have, safely keep and use, (when ordered) the seal of the lodge. He shall have the authority to give, without the vote of the lodge provided the brother be clear on the books and otherwise qualified, the required certificate to enable a brother to join an Encampment. He shall at the end of each term, make out for the Grand Lodge a full report of the work of the lodge during the term, and shall enter it upon the minutes. He shall enter the name, age, occupation and residence of all candidates upon the minutes stating whether they joined by initiation, deposit of card, or as ancient or non-affiliated Odd

Fellows. He shall enter a brief statement of the contents of all communications, petitions and memorials upon the records. He shall keep carefully and in good order, all books, papers and other property belonging to his office, and deliver the same to his successor in like good order, and shall perform such other duties as are required of him by the lodge and the usages of the Order.

ARTICLE VI.

DUTIES OF PERMAMENT SECRETARY.

The P.S. shall regularly attend each meeting, aid the Rec. Secretary in the discharge of his duties; keep just and faithful accounts between the lodge and its members; receive all moneys due the lodge, and pay the same at the close of each meeting to the Treasurer, taking his receipt therefor. He shall one week after the expiration of each quarter ending 31st March, 30th June, 30th September and 31st December, notify each member who is thirteen weeks in arrears, call special attention of every Brother owing eleven calendar months, by means of a written or printed notice to be mailed to his address, and in the event of any brother neglecting or refusing to pay the same, he shall report to the lodge. He shall have a ledger, cash and receipt book, keeping the former properly posted every quarter and at the close of each term he shall assist the Rec. Secretary in making up the regular returns for the Grand Lodge, render an exact account of the state of his books, together with lists of brothers who have ceased to be members and of those entitled to vote at the regular election of officers, which shall be in the possession of the Noble Grand, to be examined by him as their names are called.

ARTICLE VII.

DUTIES OF THE TREASURER.

The Treasurer shall prior to his installation, execute to the Trustees of this Lodge a joint and several bond in the penal sum of Five Hundred Dollars, or such sum as the lodge may from time to time require, with two good and sufficient sureties, to be approved by the lodge, for the faithful performance of his duties. He shall receive all moneys of the

lodge and deposit the same to the credit of the lodge in the Savings Department of a chartered bank all monies except a sum at no time to exceed Fifty Dollars, which may remain in his possession for the payment of small accounts; and keep a correct account of all sums received or paid out. He shall pay all orders drawn on him by the N.G., voted by the lodge, and attested by the Rec. Secretary under the seal of the lodge. He shall whenever requested by the N.G., or by a vote of the lodge, give a statement in writing of the aggregate amount of funds on hand. He shall make a report, on the first meeting of each month, to the lodge, showing the amount of all receipts and expenditures, and balance on hand. He shall deliver to his successor in office all books, papers, funds, and other property belonging to the lodge.

ARTICLE VIII.

DUTIES OF TRUSTEES.

There shall be three Trustees of this lodge, who shall, at the last meeting in December in each year, be elected by ballot. The duties of the trustees shall be to take charge of the Funds of the Lodge, except such funds as may be deemed necessary to remain in the hands of the Treasurer and invest the same, subject to the approval of the lodge. Each trustee before entering upon his term of office shall give a bond with two sureties, to the N.G. and V.G. or to the lodge, as the case may be, to be approved of by the lodge, for the faithful performance of his duties as such trustee. All brothers elected as trustees must be members of the Degree of Truth at the time of their election.

ARTICLE IX.

DUTIES OF THE WARDEN.

The Warden, assisted by the O.G., shall have charge of the regalia and property of the lodge, and shall report to the lodge any injury done to the same. They shall place the regalia for the use of the officers and members at the opening of the lodge and at its close carefully collect and replace it. The warden shall canvass all votes on motions and resolutions, act as the chairman of the property committee, and perform such other duties as are prescribed by the charge of his Office.

ARTICLE X.

DUTIES OF THE OUTSIDE GUARDIAN.

The Outside Guardian, in addition to the duties of his office, shall (under the direction of the Warden) carefully place and replace the regalia and shall (except when a janitor is employed) clean and light the room, and perform such other labor as is necessary to keep the room in proper order for the meetings of the lodge. As a compensation for the discharge of his duties, he shall receive such salary as the lodge may from time to time determine.

ARTICLE XI.

THE DUTIES OF THE VISITING COMMITTEE.

The Visiting Committee shall consist of the N. G., V. G., Treasurer, Warden, Conductor, R. S. of N. G. and R.S. of V.G. whose duty it shall be to visit all the brethren of the lodge known to be sick, to render such assistance as each may require and the law allows, and to continue to visit them, at least once a week, until restored to health. The N.G. may, if necessary, employ a nurse, to be paid out of the funds of the lodge not to exceed $50 and after expenditure of that sum call a relief assessment of 50 cts per member and surplus if any to be placed to the credit of a nursing fund. The visiting days of each member of the committee shall be for N.G., Sunday; V.G., Monday; Treasurer, Tuesday; Warden, Wednesday; Conductor, Thursday; R.S. of N.G., Friday; R.S. of V.G., Saturday.

ARTICLE XII.

DUTIES OF THE FINANCE COMMITTEE.

The Finance Committee shall consist of three Scarlet members. It shall be their duty to examine all claims against the lodge, and all accounts which may be referred to them, and report thereon in writing, over their own proper signature, also to inspect and audit the accounts of the Permanent Secretary, Treasurer, Trustees and all other officers or committees who may be charged with the receipts or ex-

penditures of the funds of the lodge, and report in writing on the same, at the first regular meeting in each term, or whenever required by the lodge.

ARTICLE XIII.

DUTIES OF ROOM COMMITTEE.

The Room committee shall consist of two scarlet members and the Warden, whose duty it shall be to see that the lodge and its antechambers are in proper order. They shall make out an inventory at the end of each term of all the property belonging to the lodge, estimating the value of the same, showing what was received from their predecessors and all alterations and additions during the term reported upon, which report shall be referred to the Finance Committee.

ARTICLE XIV.

DUTIES OF COMMITTEE ON CHARACTER.

It shall be the duty of all committees on character to ascertain, carefully, the age, state of health, profession, habits and character of candidates referred to them; and to make report thereon to the lodge at the next regular meeting.

ARTICLE XV.

REPORTS.

Reports of committees shall be in writing and signed by a majority thereof.

ARTICLE XVI.

TERMS OF ADMISSION.

All persons admitted as members of this lodge, shall accompany their application with the requisite fee, viz:

For initiation from 21 years to 30 years inclusive $10
" " 31 " 40 " " 10
and $1 additional per year over 30.

For initiation from 41 years and over $20 and $2 additional per year over 40.

For deposit of card as an Ancient Odd Fellow or non-

affiliated, if under 45 years of age $10. If over 45 and not exceeding 50 years $20. And for each additional year over 50 years the further sum of $5.

And for each degree the sum of $5.

ARTICLE XVII.

DUES.

Every member shall pay into the General Fund three (3) dollars per quarter which must be promptly paid in advance.

ARTICLE XVIII.

DEGEEES

No degrees shall be granted to any members who are in arrears for dues, or against whom there are fines or assessments unpaid, or charges undetermined. If not more than two black balls be deposited, he shall be elected, and if three or more black balls be deposited the applicant shall be declared rejected and three months must elapse from the time of his rejection before he can again apply.

ARTICLE XIX.

MEMBERSHIP.

All persons admitted as members, must be of industrious habits, possessed of some known and honorable means of support, free from all infirmities which may prevent them from gaining a livelihood for themselves or family, and otherwise qualified in accordance with Article II of the Constitution. All applications for membership must be accompanied by the recommendation of a member of this lodge, in good standing, together with not less than two references, members of the Order preferred and with the amount of the fee required therefor in accordance with Article XVI of these By-laws; but should an applicant be rejected, the fee shall be returned to him. Should he be elected and not appear for initiation within eight weeks thereafter, the fee deposited by him shall be returned, and he shall not be admitted; but he may present a new petition, which must take the usual course. No candidate shall be initiated on the same evening

of his election, without a vote of two-thirds of the members present. Every person upon being admitted a member of the lodge shall sign the Constitution and By-laws, thereby pledging himself to support, maintain and abide by the same, and to pay promptly all demands against him, as soon as they shall have become due. He shall also inform the Permanent Secretary of his place of residence, and should he change it he shall immediately give notice to the Permanent Secretary of such change.

ARTICLE XX.

BALLOTS AND ELECTIONS.

When ballots are taken, the ballot box, must be placed upon the pedestal in front, and in full view of the N.G. The members shall advance singly and deposit their ballots which shall be duly inspected by the V.G., N. Grand, his right supporter and the result declared to the lodge.

At elections for officers the Warden shall (in connection with two tellers appointed by the N.G.) receive the votes cast in the ballot box. A majority of all the ballots cast shall be necessary to elect, and the N.G. shall require all members present to vote. They shall canvas all the votes, and declare the result to the N.G., by whom it shall be announced to the lodge. If, on the second ballot, no candidate shall have received a majority of all the ballots cast, a third ballot shall be had between the two highest candidates on the list.

ARTICLE XXI.

BENEFITS.

SECTION I. A member of the Third Degree not disqualified to receive benefits who by sickness or accident may be rendered incapable of following his usual occupation or of earning a livelihood shall receive from the funds of the lodge,

The sum of $2.50 for the first week's sickness.
" " 5.00 for the second weeks sickness.
" " 10.00 for the twenty four following weeks sickness.
" " 7.00 for the twenty six following weeks.
5.00 per week should the sickness continue thereafter so long as sickness lasts.

An Initiatory member shall receive one-fourth of above schedule.

A 1st Degree member shall receive one half of above schedule.

A 2nd Degree member shall receive one half of above schedule.

All this provided the member is residing in this city or within three miles thereof if absent from the vicinity he must comply with the requirements of Sec. 2 of this Article. If his sickness or inability proceed from intemperance or immoral conduct or be occasioned by any constitutional disease or bodily infirmity which existed at the time of his admission and which was concealed intentionally from the lodge he shall not be entitled to receive any benefits, and no brother shall be entitled to benefits until he has been a member six months. Brothers must be sick seven days to receive benefits. In all cases where a sick member has received benefits and by reason of the recovery of his health ceased to be entitled to benefits, if he falls sick again within six months from the date of his ceasing to receive benefits such sickness shall be considered as a continuation of his previous sickness and he shall be placed in the same position as when he ceased to receive benefits, but if six months shall have elapsed from the date of his restoration and he fall sick, he shall be entitled to receive full benefits.

SEC. 2. To entitle a member taken sick at a point remote from the lodge to benefits, he must send or cause to be sent to the N.G. a true statement of his case, complaint, and circumstances and the cause and origin of his illness, attested by the N.G. of some lodge near him ; but if there be no lodge near him, then the same must be stated by the certificate of a physician, a magistrate, a British Consul, or a master of a vessel.

All fines and assessments of any nature shall at the end of each term (June 30—December 31) be charged as dues against a brother and when any member's account shows an indebtness of three months dues the brother shall not be entitled to benefits and the Permanent Secretary shall notify the brother of the fact without delay.

No member, who may neglect his dues for the space thirteen weeks, shall be entitled to receive benefits by reason of any payment he may make during his sickness or bodily infirmity.

On the death of a brother entitled to benefits, the sum of Seventy Five ($75) Dollars shall be appropriated aad paid by the lodge towards defraying his funeral expenses. On the death of the wife of a brother entitled to benefits, he shall receive Thirty Five ($35) Dollars to assist him in defraying the funeral expenses.

On the death of a widow of a brother who was at the time of his death in good standing, the sum of Thirty Five ($35) Dollars shall be appropriated in defraying her funeral expenses, unless otherwise ordered by the lodge.

ARTICLE XXII.

CARDS.

Viriting or clearance Cards can he granted only in open lodge and by the payment of fifty cents for a visiting and one Dollar for a clearance card. All arrears, fines, assessments must be paid before a motion to grant a card can be entertained. All dues must be paid to the end of the time for which the visiting card is granted.

ARTICLE XXIII.

FINES AND PENALTIES.

No member, who is thirteen weeks in arrears, shall be entitled to vote upon any question, neither shall he be entitled to receive the pecuniary benefits of this lodge. Every member, who shall neglect or refuse to pay his arrearages to the lodge for the space of eleven months shall be notified thereof by the Per. Secretary, if practicable; and if after four weeks, his account still remain unsettled, he shall cease to be a member. All proceedings under this Article shall be conducted in conformity with Art. VII of the constitution.

If any member shall disregard the authority of the N.G., by persisting in using improper language; or shall be guilty of improper conduct, either in or out of the lodge; or shall

knowingly propose an unworthy candidate for membership; or shall be guilty of habitual drunkenness or any infamous offence against the law of the land, or feigning sickness with a view to abuse the benevolent intentions of the order; or shall divulge (except to a member of the order) the proceedings of this or any other lodge, required by him to be kept secret, or the name of any brother who opposed the admission of any candidate; or reveal any of the secrets of the order, shall be fined, expelled, or suspended, at the discretion of the lodge.

Absentees shall render their excuses in open lodge; absence from the city, sickness of self or family, attendance on the sick, and on lodge or official duties, impossibility to attend on account of some unavoidable cause, shall be good causes for non-attendance.

ARTICLE XXIV.

FUNDS.

Benefits due, relief granted, or the current expenses of the lodge, may be paid at any regular meeting, by a majority vote of the members present; but the stocks, investments, securities and funds of the lodge, shall not be otherwise disposed of or transferred in whole or in part unless by a resolution to that effect, offered at a regular meeting, which shall be acted upon at the second regular meeting from date of notice, and a notice sent to all members of the lodge at their P.O. Address; when, if two thirds of all the members present concur therein, it shall be adopted; provided that no motion to loan the funds to private individuals or members of the lodge, shall at any time be put to the lodge. All notice of motions to be given in writing to the Recording Secretary.

ARTICLE XXV.

MISCELLANEOUS.

On the death of a brother of this lodge, it shall be the duty of the N.G., and other authorized officers, to immediately make prepartions for the funeral, and as soon as possible after the death of a brother is made known, summon every

member of the lodge to attend the funeral, by advertising a notice thereof, in as many of the newspapers as the exigency of the case will admit, unless otherwise requested by the nearest relatives of the deceased. The brothers shall assemble at the lodge room, and any brother who shall be present and afterwards leave the lodge, or the procession, without permission of the N.G, shall be subject to a reprimand, and it shall be the duty of every brother to report all such cases to the N.G.

No part of these By-laws shall be repealed, amended, suspended, altered or annulled unless a proposition in writing be made at least two regular meetings previous to the time of its being acted upon; when, if two thirds of all the members present vote in favor of such proposi tion, it shall be adopted.

These By-laws and Rules of Order shall take effect from the time of their approval by the Committee on Laws of Subordinates subject to the approval of the Grand Lodge, and all By-Laws in force prior to the date thereof, shall stand repealed; and all Resolutions and Rules of Order that conflict with these By-laws or Resolutions and Rules of Order except attached hereto shall be rescinded.

ORDER OF BUSINESS

1. Opening.
2. Calling Roll of Officers.
3. Reading Minutes of Preceeding Meeting.
4. Absentees of Previous Meeting Called.
5. Report of Visiting Committee.
6. Nomination or Election of Officers.
7. Reports of Committees on Candidates.
8. Initiation.
9. Proposition for Membership.
10. Reports of Committees.
    1. Finance Committee.
    2. Room Committee.
    3. Trustees.
    4. Special Committees.
11. Communications and Accounts Received and Disposed of.
    1. Grand Lodge or Grand Officers.
    2. D.D. Grand Master.
    3. Miscellaneous.
12. Applications for Cards.
13. Applications for Degrees.
14. Unfinished Business.
15. New Business.
16. Good of the Order.
17. Permanent Secretary's Report.
18. Closing.

RULES OF ORDER.

1. As soon as the Presiding officer shall have taken the chair the Officers and Brothers present shall take their respective stations, and the lodge shall then be opened in due form.

2. No question shall be put by the Presiding Officer, unless regularly moved and seconded; nor be open for consideration until so put; and, when put, no other motion shall be receivable, unless it be a motion:

1. To adjourn.
2. To lay on the table.
3. To put the previous question.
4. To postpone.
5. To refer, or
6. To amend.

These several motions, if made, shall have precedence in the order above stated; and the first, second and third thereof shall be decided without debate.

3. The Previous Question shall be put from the Chair, only after it shall have been ascertained that the call thereof is sustained by a majority of the members of the lodge present, and then shall always be put in the words following: "Shall the question be now put?" which words shall be understood to have reference to whatever question may be pending, immediately before such call for the previous question may have been made.

4. If the vote of the lodge, taken pursuant to such call for the Previous Question, be in the affirmative, the Presiding Officers shall thereupon forthwith put to vote the question so pending, immediately before such call, and shall allow no amendment or further debate thereon; and if on the other hand, the vote of the lodge be in the negative, the Presiding

Officer shall thereby preclude from putting to vote, during the remainder of the current term, the question so pending as aforesaid.

5. Any member may require the division of a question when the sense will admit of it.

6. When a blank is to be filled, the question shall first be taken on the highest sum or number, and the longest or latest time proposed.

7. The Yeas and Nays shall be taken and recorded, on the call of any member, duly seconded.

8. After any question, except that of indefinite postponement or the Previous Question, may have been decided, any two members having voted in the majority, may, at the same or next regular meeting, move for a reconsideration thereof, but no discussion on the main question shall be allowed upon such motion.

9. Any question decided by the lodge shall not be brought up again before it, otherwise than by reconsideration, as provided in the foregoing Rule, unless notice thereof shall have been given at the meeting immediately preceeding; and such notice shall not be received during the term in which the question has been decided.

10. Every member shall have the privilege of speaking twice on any question, but not oftener, unless by permission of the Presiding Officer.

11. Any brother intending to speak on any question, shall rise in his place and respectfully address the Presiding officer confining himself to the question, and avoiding personalities and, should more than one brother rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor.

12. The Presiding Officer, or any member, may call a brother to order while speaking; and in such case, the debate shall be forthwith suspended, and the brother, so called to order, shall not proceed until the point of order, thus raised, be determined nor speak upon such point of order, unless it be to make necessary explanations, or appeal from the decision of the chair.

13. In all cases where a member may appeal from the decision of the chair, he shall use the words following, and none others, unless it be for necessary explanation; "N.G. I would respectfully appeal from the decision of the chair to the lodge?" and the lodge shall, after such explanations from the Presiding Officer as he may deem necessary, proceed forthwith to consider and vote upon the question: "Will the lodge sustain the decision of the chair?"

14. Any brother who may have been called to order for manifestation of temper, or improper feeling must apologize to the lodge or to any aggrieved party, if required so to do by the Presiding Officer; and shall not speak again on the pending question, except to explain or apologize, unless specially permitted so to do by the Presiding Officer.

15. The Presiding Officer, or the lodge may, at any time, require all members present to vote upon any pending question, or may excuse any member or members from so doing.

16. Brothers not members of this lodge, may address the lodge, on receiving permission to that effect from the Presiding Officer.

17. No brother shall retire while the lodge is open, without the permission of the Presiding Officer.

18. A motion to suspend or alter the Order or Procedure as contained in "Order of Business," for the remainder of a meeting, may, at any time, be carried by a vote of not less than two-thirds of the members present and voting thereon, but no motion to suspend or alter such Order or Procedure for a longer term, shall at any time be put to vote.

19. These Rules or any part thereof, shall only be altered amended, suspended, or annulled (except in the case provided for by Rule 18,) by action of the Grand Lodge of British Columbia.

GEO. CAVALSKY, Chairman.
DAVID WOLF, Secretary
JOHN MAHRER, P.G.
J. DEVLIN, N.G.
FRED. WHITESIDE, V.G.
J. FREEMAN,

BY-LAW COMMITTEE.

• • • LIST OF MEMBERS • • •

Member.	Rank.
Geo. Cavalsky	Past Grand
John Mahrer	" "
Edw. McNeil	" "
Arthur Wilson	" "
John Devlin	" "
Milton McTaggart	" "
Fred. Whiteside	" "
Joseph Lowry	Noble Grand
H. G. Allen	Vice Grand
Chas. G. Allen	Scarlet Member
Rich Atkise	" "
W. Akenhead	" "
Wm. Allsop	" "
T. H. Bone	" "
P. Bennett	" "
J. A. Bittancourt	" "
A. E. Barton	" "
Wm. Grossan	" "
B. Cain	" "
J. Caldwell	" "
R. Cudhea	" "
Edw. Chagnot	" "
Geo. Collier	" "
Wm. Calverly	" "
Wm. B. Dennison	" "
J. W. Davies	" "
Wm. Dick	" "

Members	Rank.	
Edw. Devlin	Scarlet	Member
J. H. Davison	"	"
F. J. Earl	"	"
C. W. L. Fahrenkamp	"	"
J. Freeman	"	"
Sam Fox	"	"
G. H. Gibbs	"	"
J. W. Graham	"	"
Louis Gardner	"	"
J. M. Greenshield	"	"
James Gourley	"	"
C. C. Halverson	"	"
Julius Hofmann	"	"
James Handlin	"	"
James Haslam	"	"
Wm. Haslam	"	"
Wm. Horton	"	"
Geo. A, Huff	"	"
Victor Janey	"	"
David John	"	"
Wm. J. Keith	"	"
Rich Lance	"	"
J. Livingstone	"	"
Geo. Lister	"	"
C. B. Mains	"	"
J. Mackay	"	"
John Macher	"	"
Wm. Marshall, No. 1	"	"
Wm. Marshall, No. 2	"	"
Ben Morgan	"	"
Rich Morgan	"	"
J. McLaughlin	"	"
D. C. McDonald	"	"
K. McKinnon	"	"
Alex. F. McKinnon	"	"
H. S. Niblock	"	"
John Newton	"	"
John Nicholson	"	"
Jacob Neen	"	"
James Nixon	"	"
Edw. G. Pannell	"	"

Members	Rank.
Wm. Pool	Scarlet Member
Al Pausha	" "
W. H. Pearce	" "
S. C. Purkiss	" "
J. D. Pearson	" "
J. Pausha	" "
Ths. Paterson	" "
Henry Pollard	" "
Henry Reifel	" "
Conrad Reifel	" "
J. S. Richardson	" "
R. R. Robinson	" "
H. A. Stoel	" "
Otto Stelling	" "
J. Snowden	" "
Chas. Santy	" "
Colin Salmon	" "
James Tunstall	" "
Fred Vahle	" "
F. G. Vowels	" "
David Wolf	" "
Ths. Wilson	" "
Otto Wolf	" "
Chas. Wilson	" "
C. A. Wardill	" "
R. Walls	" "
Samuel Woodburn	" "
Wm. L. Williams	" "
R. J. Walker	" "
Steven Wilks	" "
Moses Woodburn	" "
Martin Woodburn	" "
Peter Woodburn	" "
Eli Worth	" "
R. Wallis	" "
J. E. Williams	" "
John Wilson	" "
Frank Weger	" "
Geo. Yarrow	" "
F. Mc B. Young	" "
M. E. Wilke	Initiatory Degree

PRAYERS.

OPENING PRAYER.

Almighty and most merciful God! we adore Thee as the Creator of all worlds, and the righteous Governor of all beings, upon whom we are all dependent for life and all its blessings, and without whose favor no human enterprise can permanently prosper. Lift upon us, we pray Thee, O Lord, the light of Thy countenance, and bless us while we are together this evening. May all things be done in the spirit of charity and brotherly kindness; and our labors of love be blessed to the promotion of the best interests of our beloved Order. Hear us, O God, in behalf of the stranger, the sick, the afflicted, the widow and the orphan, and bless them as Thou seest they may need. Keep us ever in Thy fear and wisdom, and save us all with an everlasting salvation; and to Thy great name be all the glory, as it was in the beginning, is now, and ever shall be, world without end. Amen.

CLOSING PRAYER.

We bless Thee, O Lord, that we have been permitted to enjoy this, another Lodge meeting. Pardon what Thou hast seen amiss in us; and now, as we are about to depart and separate, let Thy blessing be with us, and with all our brethren throughout the globe. May brotherly love prevail, and every moral and social virtue adorn our lives, while members of this Lodge below; and at last may we be admitted to the joys of a better world; and to Thee shall be all the praise and glory forever and ever. Amen.

Forms of Application for Membership.

To Centennial Lodge, No. 20, I O O.F of Nanaimo, B C.

.....189..

BROTHERS:—Herewith I present my Card of Withdrawal from ..... Lodge, No ....., State of..... and respectfully ask to be admitted a member of your Lodge, by deposit of the same; (if an Ancient Odd Fellow, as an Ancient Odd Fellow.)

My residence is..... ; my age.....years ; and my occupation is.....

Fraternally yours,

.....

Recommended by .....

Refers to—

.....

.....

To Centennial Lodge, No. 20, I.O O.F. of Nanaimo, B C.

.....189..

GENTLEMEN:—Having conceived a favorable opinion of Odd Fellowship, I respectfully ask to be initiated into the Order, and become a member of your Lodge.

My residence is..... ; my age is.....years ; and my occupation is.....

If admitted, I promise obedience to the usages and laws of the Order and Lodge.

Very Respectfully yours,

.....

Proposed and recommended by.....

Refers to—

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Code

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Filed (in Duplicate)

5th March 1894.

A. Y. Wootton

Deputy-Regr. Lyeu.

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